



Job Interview Skills

COURSE INFORMATION

- ✓ 100% online
- ✓ Delivered in English
- ✓ Suitable for ages 16+
- ✓ EtonX certificate

An interview is a stressful experience for most people.

Our Job Interview Skills course will improve your ability to make a good impression in the vital first moments of the interview. You'll learn how to manage your nerves and deal with tricky questions to ensure you give strong answers to any kind of question. You will see video examples of various situations and will learn how to respond appropriately with the advice of experts.

WHAT WILL I LEARN IN THE ETONX JOB INTERVIEW SKILLS COURSE?

ORIENTATION

INTRODUCTORY CLASS

- Meeting the Course Director
- Completing a situational judgement test
- Identifying tips and techniques for studying online

SECTION 1

WHAT THE INTERVIEWER IS LOOKING FOR

- Purpose of an interview
- Positive attitude
- Showing the interviewer what they want to know

SECTION 2

RESEARCHING BEFORE AN INTERVIEW

- Tips and techniques for researching
- Understanding your traits, values and interests
- Researching to feel confident and prepared

SECTION 3

ANSWERING COMMON INTERVIEW QUESTIONS

- Different types of questions
- Structuring your answers using the STAR method

SECTION 4

PITCHING YOURSELF

- Showing you're the right candidate for the role
- Highlighting your qualities and achievements
- Communicating effectively

SECTION 5

MAKING A GOOD FIRST IMPRESSION

- Preparing beforehand
- Managing your nerves
- Using confident body language

SECTION 6

PRACTISING AN INTERVIEW

- A good final impression
- Asking questions, finding out about next steps and following up
- Using the experience to further develop your skills

SUMMING UP

- Reflecting on your performance, including the completion of a final situational judgement test
- Completing your Personal Development Plan by learning how to set SMART Objectives.